

# Code of Conduct for All OCDSB School Trips

Students are ambassadors of A.Y. Jackson Secondary School and the OCDSB, and are to behave accordingly. Students must behave as though they are in an OCDSB school, and any behaviour that goes against the OCDSB Code of Conduct will be brought before Administration for review and possible disciplinary action.

Any student who has exhibited a **prior pattern of behavior that is a risk or liability to themselves or to others** will not be allowed to participate in any A.Y. Jackson School Excursions. In rare occasions where students present themselves as a liability in close proximity to the departure date, **any financial losses will be at their parents' expense.**

Any infraction of this code will involve consultation between the supervising teachers, school administration, and a decision that results in the **student being sent home will be at the student's expense**

## Code Overview

- A) Behaviour
- B) Transportation
- C) Substance Abuse
- D) Responsibilities
- E) Terms of Agreement

### A) Behaviour

- There will be no crude behaviour or language.
- Violence and abuse, either physical or verbal, are not permitted.
- OCDSB Dress Code will be followed at all times (refer to front pages of agenda if unsure).
- Weapons of any kind are not permitted.
- Sexual activity is not permitted.

### B) Transportation

- All students are expected to be on time or early for departures, arrivals and trips.
- Students must respect the rules and property of the transportation company.

### C) Substance Abuse

- Any illegal substances are forbidden.
- Consumption of alcohol is forbidden, regardless of any situation or legal age wherever the trip may take place..

### D) Responsibilities

- Respect the chaperones, members of the trip and yourself.
- Report any breaches of the Code that threaten the safety and well-being of members on the trip to chaperones, teachers or members of the administration.
- Follow all local laws.
- Create and follow a "buddy system". Students are to be accompanied by a chaperon and/or a buddy at all times.
- Treat and respect every person fairly, regardless of any racial, religious, age, ethnic origin, etc.. differences.

### E) Terms of Agreement

- If you do not agree to the above terms, you will not be permitted to participate in the student excursion.
- If you agree with the terms, and agree to follow them, you must review this Code with your Parent/Guardian and return the signed form to administration for documentation.
- **The signing of this form is considered to be a binding contract to the behaviours outlined above. All terms must be followed, without excuses. Any breaches of the contract will result in consequences that will be determined by the Administration.**

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_

## Dress Code

The Dress Code is based on the expectation that A.Y. Jackson will be a safe and respectful learning environment. Further to this expectation and in support of appropriate conduct within schools, the following principles shall govern standards of student dress in all schools in the Ottawa-Carleton District School Board:

- A. respect for learning;
- B. decency;
- C. cleanliness;
- D. respect for the rights and dignity of others;
- E. safety of persons and property; and
- F. promotion of a drug and alcohol-free environment.

All students are expected to wear acceptable and appropriate school attire. Students should dress in a neat, clean manner with a taste appropriate to a school/business setting. Attire should reflect personal pride and respect for others. Appropriate dress is based on concerns related to health, good taste, weather conditions and type of activity. The following example would be considered as inappropriate school attire:

- A. sexually explicit or revealing dress;
- B. dress with wording or graphics that is racist, sexist, profane or demeaning to another person;
- C. dress with wording or graphics that advocates violence;
- D. dress with wording or graphics that advocates the consumption of alcohol or illicit drugs; and
- E. dress that is recognized by the OCDSB Safe Schools Committee to be associated with gang membership.

Students wearing inappropriate clothing at school will be asked to either change into something else, or if that is not possible, turn the offending article of clothing inside out. Students who refuse to comply with this request will be sent home. Persistent or blatant non-compliance by a student will result in disciplinary consequences that may include suspension from school.

**PLEASE NOTE:** As all students have access to lockers during the breaks between each class, overcoats, hats and backpacks are unnecessary in the classroom and should be left in lockers. Jewelry (Body Piercing) and hats are hazards in the gyms and technology areas and should be removed before class starts.